



WIRELESS E-911 SERVICES BOARD

June 21, 2004

10:00 a.m.

110 S. 7th Street
3rd Floor Conference Room
Richmond, Virginia 23219

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| Members Present: | Robert W. Woltz, Vice Chairman | Pat Shumate |
| | Linda Cage | Sheriff Ron Oakes |
| | Tracy Hanger | Gaylene Kanoyton |
| | Captain John Furlough | David Von Moll |
| | Chief Henry Stanley | |
| | John Howell | |
| Members Absent: | Lemuel Stewart, Chairman | |
| Staff Present: | Steve Marzolf, Coordinator | Jerry Simonoff |
| | Dorothy Spears-Dean, Analyst | Sam Keyes, Analyst |

1. CALL TO ORDER

Robert Woltz, Vice Chairman, called the meeting of the Board to order at 10:10 a.m. Mr. Woltz was acting Chairman in Mr. Stewart's absence.

2. APPROVAL OF MARCH MINUTES

Mr. Woltz called for the approval of the May minutes. David Von Moll made a motion on the approval of the minutes, seconded by Captain Furlough that the Board minutes of May 12, 2004 are approved as presented; passed 10-0-0.

3. FINANCIAL/AUDIT REPORT

Mr. Marzolf presented the financial report for the period ending May 31, 2004. Mr. Marzolf informed the Board that year to date total expenditures are \$47 million and total revenues are \$30 million. (See attached report).

Mr. Marzolf reported to the Board that he expects the year-end fund balance to be between \$10 and \$11 million.

4. CMRS MONTHLY STATUS SUMMARY

Mr. Marzolf gave the Board a pictorial summary of the CMRS report (see attached). The majority of localities that have not requested Phase I wireless service are currently working on wireline deployments. These localities will be making Phase I requests as their wireline deployments near completion. Furthermore, significant progress has been made in the last few months with Phase II

wireless deployments. A total of 47 localities have deployed all of their carriers. Mr. Marzolf anticipates the remaining Phase I and II requests to be made before the end of the calendar year, with deployments occurring before the end of the fiscal year.

5. ANNUAL REPORT PRESENTATION

Mr. Marzolf reviewed his preliminary draft of the Annual Report. The majority of the report is complete with the exception of information on public education and the on-line funding submission format. Mr. Marzolf's draft included accomplishments, the status of wireless deployments, the need for legislation, suggested changes in the wireless E-911 funding mechanism, and the solvency of the Wireless E-911 Fund. Mr. Marzolf asked Board members to review the document and submit comments and suggestions to him by the end of August. Mr. Woltz asked Board members to come to the next Board meeting ready to vote on the Annual Report.

6. LOCAL EXCHANGE CARRIER COSTS

Verizon decided to approach the Wireless Board with a funding solution for its wireless costs rather than to pursue a tariff option. Currently, Verizon is not reimbursed for selective router costs or database charges related to wireless E-911. Wireless trunk charges were later added to the funding solution. Verizon will offer the Wireless Board a three year contract that will provide cost recovery for selective router costs and database charges, reduce administrative costs, streamline the funding for wireless trunks, and shift residual costs from wireline to wireless. In conjunction with this contract Verizon would adjust local costs by balancing the old Bell Atlantic and GTE tariffs. Mr. Marzolf approached Sprint to see if a similar solution could be worked out. Sprint offered a solution that included non-reoccurring and reoccurring costs that are based on the number of PSAPs not wireless carriers. Sprint's solution would provide for a 10% cost shift from wireline to wireless, establish mated tandems, give Floyd County ALI maintenance, and upgrade a switch for the City of Martinsville. Mr. Marzolf is asking the Board for authority to execute contracts with Verizon not to exceed \$3 million and with Sprint not to exceed \$550,000 reoccurring and \$200,000 non-reoccurring. The motion for this action was made by Chief Stanley and seconded by Captain Furlough. Robert Woltz abstained. The motion passed: 9-0-1.

7. PSAP/CMRS FUNDING GUIDELINES FOR FY 2006

Mr. Marzolf advised the Board that the funding guidelines for FY 06 would be the same as FY 05 except for the inclusion of funding for the following items previously approved by the Board: make-busy circuits, CAD-based mapping maintenance, and a new formula for the purchase and maintenance of a voice logger based on the percentage of wireless channels to total channels. The motion to approve was made by Linda Cage and seconded by Sheriff Oakes; passed 10-0-0.

8. OLD BUSINESS

a) Accuracy Testing Project Update

The Board approved at the January meeting a pilot project to test the accuracy of the Phase II network. This project has not been able to move forward because the Emergency Services Interconnection Forum has not yet adopted a standard. Without a standard, an RFP would lack technical merit. At its July meeting, ESIF adopted a testing methodology. Mr. Marzolf advised the Board that he could now move forward with developing an RFP. Mr. Howell requested that

the participation of wireless carriers be included in the development of the RFP. Mr. Howell also raised the issue of test area size related to the ESIF standard. Mr. Marzolf commented that test area size is an outstanding issue, but that it is an issue related to policy not technical standards, and would not impact the outcome of testing or the preparation of an RFP.

b) NAD 27/83 Conversion Project

The Board has already funded the conversion of map data for Orange County from NAD 27 to 83 at a cost of \$36,000. There are 11 other counties in Virginia that still have their map data in NAD 27. Mr. Marzolf asked the Board to consider funding the conversion of the map data for these remaining 11 counties to NAD 83 at a cost of \$386,000. The conversion of the map data for these counties from NAD 27 to 83 would establish a statewide standard of NAD 83. All of the affected localities used MSAG as their mapping consultant. The localities could use MSAG to do the conversion or select another vendor. The motion to approve was made by Sheriff Oakes and seconded by John Howell; passed 10-0-0.

9. NEW BUSINESS

a) New Employee

Mr. Marzolf introduced Sam Keyes as the new Public Safety Communications Analyst for VITA.

10. ADJOURN MEETING OF THE BOARD

Mr. Woltz adjourned the meeting and informed the Board and Public that the next meeting would be held September 15, 2004.

Respectfully submitted,

Approved by Board: _____
(date)